DCTAG

- Application Walk Through
* All data used are for demonstration purposes only.
How to Register
DCTAG Home Page

Website - dconeapp.dc.gov/
Registration Page
(First-Time Student/Applicant)

You can complete a registration by clicking on the “Register” button.
Registration Page - 1 of 3

All fields marked with an "**" are required

I have previously received a Bachelor's Degree?

- No
- Yes

Warning: If you have a Bachelor's Degree you are not eligible for the DCTAG Program.

EMAIL

melanie5@gmail.com

A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email.

Attention

Please make sure you entered your own Email Address to be registered.
Please do NOT enter your school email address

FIRST NAME

LAST NAME

SUFFIX (NAME)

- None -

DOB

mm/dd/yyyy

Data of birth (mm/dd/yyyy)

GENDER

- Select a value -

RACE AND ETHNICITY

- Select a value -

SOCIAL SECURITY NUMBER

CONFIRM SOCIAL SECURITY NUMBER

This is the Confirm Social Security Number. The value must match the Social Security Number field.
Registration Page - 2 of 3

All fields marked with a "**" are required

[Form fields]

HIGH SCHOOL/GED

Please select from Drop down

HIGH SCHOOL GPA
- Select a value -

HIGH SCHOOL/GED GRADUATION MONTH AND YEAR

WHEN DID/DO YOU BEGIN YOUR FIRST YEAR IN COLLEGE?

Address

STREET ADDRESS

APARTMENT/SUITE

CITY

STATE
- Select -

ZIP CODE
Registration Page - 3 of 3

All fields marked with a "*" are required

DC QUADRANT
- None -

The geographical quadrants in Washington, D.C.

DC WARD
- None -

The Wards in the Washington, D.C.

PHONE TYPE *
- Select a value -

DIRECT PHONE NUMBER *

Please enter your mobile number.

I am a student (an applicant). You should be an student (or future student at college) to register here.

CAPTCHA
This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

MATH QUESTION *

13 + 6 =

Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.

CREATE NEW ACCOUNT
After successfully completing the registration, you will receive this confirmation message. Then, an email will be sent to your provided address.
Registration email to create password

Click on the link to create a password.

Test Curtis-Test,

Thank you for registering at DC One App. You may now log in by clicking this link or copying and pasting it into your browser:

http://dconeapp3.staging.osse.dc.gov/user/reset/89709/1610565957/Y68TtwOpBb4mT95gOZqdrgAWUW9jk5CgTia8f2M9fg

This link can only be used once to log in and will lead you to a page where you can set your password.

After setting your password, you will be able to log in at http://dconeapp3.staging.osse.dc.gov/user in the future using:

username/email address: melanie6@gmail.com
password: Your password you create

-- DC One App team
Create password page

HOME / RESET PASSWORD

PASSWORD *

Password strength:

CONFIRM PASSWORD *

Passwords match:

SAVE AND LOG IN AS TEST CURTIS-TEST
How to Log in
Log In (Returning Student/Applicant)

You can log in to the application by clicking on the “Log in” button.
When you log in
This page has three components

Permanent Top Menu
Blue Line Menu
Student Tabs
# Permanent Top Menu

<table>
<thead>
<tr>
<th>DCTAG:</th>
<th>This will take you to the DCTAG website.</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAFSA:</td>
<td>This will take you to the FAFSA website.</td>
</tr>
<tr>
<td>FAQ:</td>
<td>This will take you to our Frequently Asked Questions</td>
</tr>
<tr>
<td>Contact:</td>
<td>This will provide you with the list of DCTAG counselors</td>
</tr>
<tr>
<td>What’s New:</td>
<td>Important DCTAG information</td>
</tr>
<tr>
<td>Dashboard:</td>
<td>This will take you back to the student dashboard</td>
</tr>
<tr>
<td>Register:</td>
<td>Click this to register if you are a first time student</td>
</tr>
<tr>
<td>Log out:</td>
<td>To exit the system</td>
</tr>
</tbody>
</table>
## Blue Line Menu

<table>
<thead>
<tr>
<th>Menu</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Home:</strong></td>
<td>This will take you to the front page of the application</td>
</tr>
<tr>
<td><strong>Application:</strong></td>
<td>Click here to complete an application</td>
</tr>
<tr>
<td><strong>D40 Authorization:</strong></td>
<td>Click here to complete the D40 authorization</td>
</tr>
<tr>
<td><strong>Upload Documents:</strong></td>
<td>Click here to upload your supporting documents</td>
</tr>
<tr>
<td><strong>Correspondence:</strong></td>
<td>Click here to view your DCTAG correspondence <em>(letters)</em></td>
</tr>
<tr>
<td><strong>Payment History:</strong></td>
<td>Click here to view your payment history</td>
</tr>
<tr>
<td><strong>College/University Transfer:</strong></td>
<td>Click here to change your DCTAG college/university</td>
</tr>
<tr>
<td><strong>Provided Documents:</strong></td>
<td>Click here to view the documents you provided</td>
</tr>
</tbody>
</table>
# Student Tabs

<table>
<thead>
<tr>
<th>Student Tabs</th>
<th>View Profile: Click here to view profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>View Profile:</td>
<td>Edit Profile: Click here to edit your profile</td>
</tr>
<tr>
<td>Edit Profile:</td>
<td>Student Dashboard: Click here to view applications (by year). You can also review the status of your application</td>
</tr>
<tr>
<td>Student Dashboard:</td>
<td></td>
</tr>
</tbody>
</table>

---

1/29/2021

17
Creating a new application
Create a new application

In order to complete the application please complete the seven steps as follow:

While going through the seven steps you can:
- click on save draft button to save the data if you need to exit the application (you will receive this message when clicking save draft)
- click on previous step to return previous page
- click on next step button to advance to the next page
Create a new application
Personal Information 1 of 2

1. Personal Information
2. Student Dependency Questions
3. Parent/Guardian Registration
4. Affirmations
5. Source of Income
6. Preview
7. Complete

PROGRAM YEAR *

DCTAG 2021-2022

EXPECTED COLLEGE/UNIVERSITY PLANNING TO ATTEND *

Please select from dropdown

COLLEGE CLASSIFICATION/YEAR *
- Select -

COLLEGE GPA *
- Select -

FIRST NAME
Test

LAST NAME
Curtis-Test

SUFFIX

SOCIAL SECURITY NUMBER (LAST 4)
4545

DATE OF BIRTH
11-11-2002

GENDER
Female
## Personal Information 2 of 2

<table>
<thead>
<tr>
<th>STREET ADDRESS</th>
<th>QUADRANT</th>
<th>APARTMENT/SUITE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1050 First Street</td>
<td>NE</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>WARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington</td>
<td>DC</td>
<td>20001</td>
<td>6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HIGH SCHOOL/GED</th>
<th>HIGH SCHOOL/GED GRADUATION MONTH AND YEAR</th>
<th>HIGH SCHOOL GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairmont Heights High - MD</td>
<td>02-2021</td>
<td>1.99 or lower</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EMAIL</th>
<th>WHEN DID/DOES THE APPLICANT BEGIN THEIR FIRST YEAR IN COLLEGE?</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:melanie6@gmail.com">melanie6@gmail.com</a></td>
<td>06-2021</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RACE AND ETHNICITY</th>
<th>PHONE TYPE</th>
<th>PHONE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black or African American</td>
<td>Home Number</td>
<td>+1(202) 222-2222</td>
</tr>
</tbody>
</table>
All questions below are for the Applicant (Student)

As of today, are you married? *
- Yes
- No

Do you have children who will receive more than half of their support from you between July 1, 2020 and June 30, 2021? *
- Yes
- No

Is the applicant a ward of the court as determined by DC Child and Family Services (CFSA)? *
- Yes
- No

As of today, are BOTH of your parents deceased? *
- Yes
- No
Student Dependency Questions 2 of 3

Does someone other than your parent have legal guardianship of you, as determined by the courts? *
- Yes
- No

As of today, are you homeless? *
- Yes
- No
Student Dependency Questions 3 of 3

(Homeless menu will only display if you select homeless)

Homeless questions

As determined by the courts, are you an emancipated minor?

- Yes
- No

At any time on or after July 1, 2020, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

- Yes
- No

At any time on or after July 1, 2020, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

- Yes
- No

At any time on or after July 1, 2020, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

- Yes
- No
Parent/Legal Guardian Registration

Based on the dependency answers provided the system will determine if you are independent or a dependent student.

Independent applicant/students will see question below allowing you to register your parent if you are using their source of income.

Would you like to register your Parent/Guardian? *

- Yes
- No

SAVE DRAFT  PREVIOUS STEP  NEXT STEP
Parent/Legal Guardian Registration

Based on the dependency answers provided the system will determine if you are independent or a dependent student.

Dependent applicant/students will be required to register your parent.
Affirmations (Student & Guardian)

You are required to sign the affirmation by clicking the box(es)

Student Affirmation

STUDENT AFFIRMATION STATEMENT

All DC OneApp applicants and parents, guardians, the spouses or other persons that provide more than 50 percent of the applicant's financial support of dependent DC OneApp applicants must sign and date this Affirmation Statement.

I do hereby affirm the following:

I am domiciled in the District of Columbia and it is my intention to remain domiciled in the District of Columbia.

I have not received my first undergraduate baccalaureate degree.

I am not enrolled in a graduate or professional degree program.

I have not received a refund for funds previously received under Title IV; or I have made satisfactory arrangements for repayment.

If I am a male 18-23 years of age, I have either registered with Selective Service or provided documentation that complies with the rules justifying my non-registration with Selective Service.

All information provided on this form and the attachments is accurate, complete and true to the best of my knowledge.

I understand that I have an affirmative responsibility to inform the DCTA in program of any changes to the information provided in this form and the attachments, including changes to my place of domicile, income, tax information, or Student Aid Report (SAR).

I understand that knowingly providing false information may disqualify my DC OneApp application from consideration and may make me subject to fines or imprisonment in accordance with Federal and District of Columbia laws.

LEGAL DISCLAIMER

GUARDIAN AFFIRMATION

PARENT/LEGAL GUARDIAN AFFIRMATION STATEMENT

I do hereby affirm that domicile of the DC OneApp applicant may be established through me because:

I am the dependent DC OneApp applicant's parent, guardian, spouse or other person that provides more than 50 percent of the applicant's financial support.

I am domiciled in the District of Columbia and it is my intention to remain domiciled in the District of Columbia.

I am a parent, legal guardian, spouse or other person that provides more than 50 percent of the DC OneApp dependent applicant's financial support and have attached a certified copy of my DC tax return (D-40) with a Schedule S that reflects the applicant as my dependent for all qualifying years.

Or

I am a parent, guardian, spouse or other person that provides more than 50 percent of the dependent DC OneApp applicant's financial support and I am not required to file a DC tax return (D-40). I have attached official documentation reflecting my income such as: TANF, SNAP, food stamps, retirement/annuity, Social Security, Unemployment, Worker's Compensation Disability, or Veterans Administration.

I, Parent, Legal Guardian, or person providing more than 50% of student's welfare

PARENT/GUARDIAN E-SIGNATURE DATE *

01/15/2021
Source of Income

Select the source of income from the dropdown list.

Confirm your selection by checking the box “Applicant (Student) I agree”
Source of Income - TANF/Food Stamps

If you select TANF/Food Stamps as your source of income you may be required to answer an additional question.

SOURCE OF HOUSEHOLD INCOME *

12 month Temporary Assistance for Needy Families (TANF/Food Stamps) (Jan through Dec of Previous Calendar Year)

TANF

12 MONTH TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF/FOOD STAMPS) (JAN THROUGH DEC OF PREVIOUS CALENDAR YEAR)

Individuals who receive Temporary Assistance for Needy Families (TANF) or Supplemental Nutrition Assistance Program (SNAP or “Food Stamps”) can request for DCTAG to verify your receipt of TANF or SNAP benefits with the District’s Department of Human Services. DCTAG uses this information solely for the purpose of District residency verification to determine DCTAG eligibility.

If you would like to request for DCTAG to pull your TANF/SNAP benefits, please download this form:

OSSE-DHS Release of Information 2021 PDF Document

Once you have completed the form, please upload to the DCONENAPP portal by clicking on Upload Documents.

TANF STATEMENT FROM ESA

Request a 12-month (January-December) TANF statement from the Economic Security Administration (ESA) Service Centers. To locate your local ESA Service Center, please visit: http://dhs.dc.gov/service/find-service-center-near-you

☐ I Agree
Preview Page

This is the page to preview all of the information you entered.

Please review your submission. Your submission is not complete until you press the “Submit” button. This is the last step to make any corrections on your application.
Checklist

Once you complete your application you will receive the checklist which displays the next steps and the required supporting documents needed.

Supporting Documents

- 12 month Temporary Assistance for Needy Families (TANF/Food Stamps) (Jan through Dec of Previous Calendar Year)
- One proof of residency
- SAR

All supporting documents must be uploaded together by September 17th 2021 at 9:00 PM. Documents will be reviewed by DCTAG counselors. Incomplete documents will be rejected. Completed documents will be approved and you will receive an award letter via email.

If you selected D40 Certification as your source of income, you may complete the D40 Authorization at D40 Authorization.
DCTAG - Application Submitted - 2021-2022

01/18/2021

Dear Test Curtis Test,

You have completed the first step of the DC Tuition Assistance Grant (DCTAG) Application for the 2021-2022 academic year. The next step is to upload your supporting documents to the DCTAG portal by clicking on “Upload Documents”.

- 12 month Temporary Assistance for Needy Families (TANF/Food Stamps) (Jan. through Dec. of Previous Calendar Year)
- One proof of residency
- SAR

All supporting documents must be uploaded together by September 30, 2021 at 9:00 PM. Documents will be reviewed by DCTAG counselors. Incomplete documents will be rejected. Complete documents will be approved and you will receive an award letter via email.

The required supporting documents are listed on the OSSE website.

Please note that successful submission of the DCTAG application does not guarantee award funding. Funding is subject to annual legislative appropriations.

If you have any questions regarding supporting documents, please contact your assigned or call (202) 727-2024.

Sincerely,

Kuang Ho Ghee
Director of DCTAG, Postsecondary and Career Education

DC OneApp Website
D-40 Authorization (Dependent)
D-40 Authorization Process

(Dependent)

If you are a dependent student and you are using your parent’s/guardian’s D-40, please follow this process.

First Question: If you answer no, you will receive the message below. If your parent/legal guardian has not filed their taxes yet, you will not be able to complete the D-40 authorization.

You will be able to return to this page once your parent/guardian has filed taxes.
D-40 Authorization Process

(Independent)

Second Question: If you answer **yes**, you will receive the message below. If your parent/legal guardian will be filing an extension you will not be able to complete the D-40 authorization.

You will need to upload a copy of your parent/legal guardian’s certified or filed/processed copy of the D-40 tax return.

**D40 Authorization**

Certified District of Columbia Taxes (D-40 Certification)

*Please consider that the current **Tax Year is 2020**
The applicant (student) must be claimed on the Parent/Guardian taxes in order to complete the D-40 Authorization.*

Have current year taxes been filed with District of Columbia Office of Tax and Revenue for Parent / Legal Guardian? *

- Yes
- No

Will an extension be filed for Parent / Legal Guardian? *

- Yes
- No
Third Question: If you answer **no**, you will receive the message below. If your parent/legal guardian has not received their refund or has not paid the amount owed yet, you will not be able to complete the D-40 authorization.

You will be able to return to this page once your parent/legal guardian has received their refund or paid the amount owed.

**OR**

You can upload a copy of your parent/legal guardian certified or filed/processed copy of your D-40 tax return.

---

**D40 Authorization**

Certified District of Columbia Taxes (D-40 Certification)

Please consider that the current Tax Year is 2020

The applicant (student) must be claimed on the Parent/Guardian taxes in order to complete the D-40 Authorization.

Have current year taxes been filed with District of Columbia Office of Tax and Revenue for Parent / Legal Guardian? *

- Yes
- No

Will an extension be filed for Parent / Legal Guardian? *

- Yes
- No

Has a tax refund been received or tax amount due been paid for Parent / Legal Guardian? *

- Yes
- No

---

If you have not received your refund or paid the amount due, you will not be able to complete the D-40 authorization.
D-40 Authorization Process

(Independent)

If you answer **no**, you will receive the message below.

**You have to answer yes to this question in order for us to proceed with the authorization.**

CERTIFIED DISTRICT of COLUMBIA TAXES (ELECTRONIC D-40 or D-40 EZ CERTIFICATION)

**D40 AUTHORIZATION**

The Office of the State Superintendent of Education (OSSE) Postsecondary and Career Education (PCE) is authorized to transmit the below District of Columbia (DC) D-40 or D-40 EZ tax information to the Office of Tax of Revenue (OTR) within the Office of the Chief Financial Officer (OCFO). If the submission is validated*, PCE has the ability to process the application without an actual copy(ies) of the certified D-40 or D-40EZ. The automated process may eliminate a visit to OTR to attain a copy(ies) of the tax forms filed.

Authorize Parent /Legal Guardian Retrieval *

- Yes
- No

* You need to authorize D40 Tax Information Retrieval in order to digitally verify your D40 Certification.
You will have to enter your refund amount in box 1 or the total amount due in box 2.

Click both check boxes and submit.
Once you submit the D-40 authorization you will receive this confirmation which displays the next steps and the required supporting documents needed.
D-40 Authorization
(Independent)
D-40 Authorization Process
(Independent)

If you are an independent student and will be filing your own taxes, please follow this process.

First Question: If you answer no, you will receive the message below. If you have not filed your taxes yet, you will not be able to complete the D-40 authorization.

You will be able to return to this page once your parent has filed their taxes.
D-40 Authorization Process
(Independent)

Second Question: If you answer **yes**, you will receive the message below. If you will be filing an extension you will not be able to complete the D-40 authorization.

You will need to upload a copy of your certified or filed/processed copy of your D-40 tax return.

---

**D40 Authorization**

Certified District of Columbia Taxes (D-40 Certification)

*Please consider that the current Tax Year is 2020*

Have current year taxes been filed with District of Columbia Office of Tax and Revenue for Applicant (Student) if filing?

- **Yes**
- **No**

Will an extension be filed for Applicant (Student)? *

- **Yes**
- **No**

[Agreement]

SUBMIT
D-40 Authorization Process
(Independent)

Third Question: If you answer no, you will receive the message below. If you have not received your refund or have not paid the amount owed yet, you will not be able to complete the D-40 authorization.

You will be able to return to this page once you have received your refund or paid the amount owed.

OR

You can upload a copy of your certified or filed/processed copy of your D-40 tax return.
D-40 Authorization Process
(Independent)

If you answer **no**, you will receive the message below.

You have to answer **yes** to this question in order for us to proceed with the authorization.
D-40 Authorization Process

(Independent)

You will have to enter your refund amount in box 1 or the total amount due in box 2.

Click both check boxes and submit.

D40 AUTHORIZATION

The Office of the State Superintendent of Education (OSSE) Postsecondary and Career Education (PCE) is authorized to transmit the below District of Columbia (DC) D-40 or D-40 EZ tax information to the Office of Tax of Revenue (OTR) within the Office of the Chief Financial Officer (OCFO). If the submission is validated*, PCE has the ability to process the application without an actual copy(ies) of the certified D-40 or D-40EZ. The automated process may eliminate a visit to OTR to attain a copy(ies) of the tax forms filed.

Authorize Applicant (Student) Retrieval *

☐ Yes
☐ No

D-40 Information for Student or Independent student (if applicable)

NET REFUND - LINE #41 ON ORIGINAL D-40 TAX FORM, EXACT AMOUNT INCLUDING CENTS, EXAMPLE 123.45

0.00

TOTAL AMOUNT DUE - LINE #35 ON ORIGINAL D-40 TAX FORM, EXACT AMOUNT INCLUDING CENTS, EXAMPLE 123.45

0
Once you submit the D-40 authorization you will receive this confirmation which displays the next steps and the required supporting documents needed.

---

**Thank you for your D-40 Authorization!**

You have completed the second step of the DC Tuition Assistance Grant (DCTAG) Application for the academic year 2021-2022.

**The next step** is to submit your required documents. Please upload these documents listed below at [Upload Documents]:

- Certified D-40 Tax Return (Student)
- One proof of residency
- SAR

You do not have to provide the domicile(s) for these tax years in the below if already verified (SUCCESS):

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Is Guardian?</th>
<th>Income Level</th>
<th>Taxpayer Address</th>
<th>D-40 Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>No</td>
<td>$ 0.00</td>
<td>United States</td>
<td>RECORD NOT FOUND</td>
</tr>
</tbody>
</table>

**Note:**
- If the D-40 is verified you will receive a successful email within 24 hours.
- If the D-40 is not verified your application will show a pending status.
Upload Documents
Upload Documents

This page lists the required supporting documents that need to be uploaded.

You will be able to upload your supporting document here.

Please upload these documents listed below.

Supporting Documents

Domicile Year(s)

Please provide your supporting documents in the following categories:
- Certified Guardian D-40 Tax Return (Parent/Guardian)
- One proof of residency
- SAR

Please include domicile documents for the following years:
2017, 2018, 2019, 2020

Please contact your counselor if you have any questions!

Upload Documents Here

You have 8 out of 10 attempts left to submit documents
Please consider that the current Tax Year is 2020
Upload Documents

The documents that you upload can only be in PDF format. (No image or word documents)

Once all required documents are uploaded on this page click the submit button.
Once you upload your required supporting documents successfully, you will receive the confirmation below, which displays the next steps.

The documents will be reviewed by counselor, and you will receive the result by email within 72 business hours!

Thank you for providing the supporting documents!

You have completed the last step of the DC Tuition Assistance Grant (DCTAG) Application for the academic year 2021-2022.

The documents will be reviewed by counselor, and you will receive the result by email within 72 business hours!

You do not have to provide the domicile(s) for these tax years in the below if already verified (SUCCESS):

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Is Guardian?</th>
<th>Income Level</th>
<th>Taxpayer Address</th>
<th>D40 Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>Yes</td>
<td>$ 0.00</td>
<td>United States</td>
<td>RECORD NOT FOUND</td>
</tr>
</tbody>
</table>
Upload Documents Confirmation
Sample of the confirmation letter you will receive.

01/18/2021
Dear Melanie Curtis-Test,

Thank you for providing the supporting documents!

You have completed the last step of the DC Tuition Assistance Grant (DCTAG) Application for the academic year 2021-2022. The next step is counselor evaluation. The documents will be reviewed by counselor, and you will receive the result by email within 72 business hours.

You may also review the uploaded documents [View Document]. If you have any questions regarding supporting documents, please contact your assigned counselor or call (202) 727-2824.

Sincerely,
Melanie Fleming
DCTAG Counselor
[DC Tuition Website]
Correspondence
Correspondence

View your DCTAG correspondence (letters)

This page allows you to view your correspondence for all years that you have been in the program by selecting the years.

Student Application Correspondences

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Subject</th>
<th>Attachment</th>
<th>Created</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-2022</td>
<td>DCTAG - Application Submitted</td>
<td><img src="16109946701812320557.pdf" alt="16109946701812320557.pdf" /></td>
<td>Mon, 01/18/2021 - 13:31</td>
</tr>
</tbody>
</table>
Payment History
This page allows you to view your payment history for all years that you have been paid in the program.

<table>
<thead>
<tr>
<th>Maximum Available Lifetime award*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Lifetime Award Used*</td>
</tr>
<tr>
<td>Lifetime Refund Amount Received*</td>
</tr>
<tr>
<td>Lifetime Award Amount Remaining*</td>
</tr>
</tbody>
</table>

* Calculations are based on current institution type and the max available lifetime award.

Additional History
College/University Transfer
You can only change your college/university under the following conditions:
• You must be made eligible for DCTAG
• If transferring during the academic year verify that you have been paid for the previous semester(s). Check payment history for your full funding history.
College/University Transfer

(confirmation letter)

DCTAG AWARD LETTER - 2021-2022
Bowie State University - MD

01/12/2021

Dear Melanie Curtis-Test:

Congratulations for being approved to receive a DC Tuition Assistance Grant (DCTAG) Award for the 2021-2022 academic year! In order to have your DCTAG Award processed, you and your institution of higher education must take the following steps:

1. You should submit this DCTAG Award Letter to the financial aid office at your institution of higher education.
2. Your institution should invoice the DC Office of the State Superintendent of Education (OSSE) through the DCTAG portal for your tuition charges.

Your award will go directly to your institution. To ensure that your institution will receive the award, please visit the OSSE website.

The award provides up to $10,000, per academic year (up to $5,000 per semester or up to $3,334 per quarter) toward the difference between in-state out-of-state tuition, at public colleges and universities in the United States, and its territories. The award provides up to $2,500, per academic year, up to $1,250 per semester, or up to $833 per quarter, to private colleges and universities in the D.C. metropolitan area and private Historically Black Colleges and Universities (HBCUs) in the United States, and its territories. The amount of your DCTAG award is contingent upon annual Congressional appropriation. These awards cannot exceed either the annual or cumulative.

Please note the following DCTAG program requirements:

1. DCTAG is for undergraduate study only (you cannot have earned a bachelor’s degree).
2. You must be enrolled at least half-time at an eligible college/university in an eligible program.
3. You must meet your institution’s Satisfactory Academic Progress (SAP) standards.

Mini-grants are not covered by this award. In addition, some Study-Abroad Programs are not eligible for DCTAG funding. Contact OSSE if you have questions at (202) 727-2804. I wish you a successful academic year.

Sincerely,

Kenneth McGhee
Director of DCTAG, Postsecondary and Career Education
**College Transfer**

1050 First Street, Fifth Floor NE, DC-20002 Ph:202-727-2804. TTY:711. osse.dc.gov
Provided Documents
Provided Documents

To view the documents you provided

This page allows you to view the documents you submitted. You can also review the status of your application on this page.

This page allows you to view your provided documents for all years that you have been in the program by selecting the years.

Student Uploaded Documents

ACADEMIC YEAR

- Any -

Select Application Academic Year

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